

## **SOCIETY POLICY**

### **RECOGNITION OF STAFF MEMBERS – YEARS OF SERVICE**

#### **I. PREFACE**

The Society has long recognized the need for continuity within the staff organization to provide the day-to-day operation of the Society in an efficient and responsible manner.

#### **II. PURPOSE**

- A. To provide a plan for recognizing the long-term service of staff personnel.
- B. To assure that each staff person will receive the recognition in a manner and form that is consistent and mutually satisfactory as well as fair to all.

#### **III. PROCEDURE**

- A. Recognition is given to all members of the ASME Staff upon completion of 1, 3 and 5 years and each five years thereafter.
- B. Recognized employees select a gift based on tenure and receive a plaque honoring their years of service with an expression of appreciation from the Executive Director/CEO of ASME.

Responsibility: Committee on Executive Director/CEO Evaluation and Staff Compensation

Adopted: November 29, 1943

Reaffirmed: August 8, 1993  
June 9, 1999  
June 1, 2005: Reaffirmed and transferred to the Board of Governors from the Committee on Staff  
March 12, 2013: Reaffirmed and transferred to the Committee on Executive Director/CEO Evaluation and Staff Compensation (EDESC)

Revised: November 28, 1960  
February 11, 1971  
June 18, 1975  
June 10, 1983  
June 11, 1987  
December 18, 1987  
(editorial changes 9/03)  
June 9, 2004  
April 17, 2024